



Application for Professional Employment

Personal

Last Name/First Name: _____

(Please print)

Date: ____ / ____ / ____

Address: _____ City: _____ State: _____ Zip: _____

Home Telephone: _____ Business Telephone: _____ Cell Phone: _____

Affiliated Denomination: Catholic Protestant Other _____

101 Saint Joseph Drive
Brownsville, Texas 78520-7308
(956) 542-3581
Fax (956) 542-4748
Website: www.sja.us

Employment Objective

email address _____

I seek employment as a: teacher other: _____ If you are seeking employment as a teacher, please specify which subject(s) you wish to teach: _____

Please list any sports and/or extracurricular activities in which you have competency or interest: _____

Educational

Beginning with your undergraduate degree list every degree you have earned:

Degree Earned	Date Awarded	College/University Awarding Degree	City/State of University	Major or Specialization
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Field(s) in which you hold 12 or more *undergraduate* semester hours: _____

Field(s) in which you hold 12 or more *graduate* semester hours: _____

Semester hours in professional education: _____ undergraduate _____ graduate

Please list other *graduate* credits you have earned beyond your degrees and which are not otherwise noted above:

No. of Credits	Field of Study (e.g. History, Prof. Education)	No. of Credits	Field of Study (e.g. History, Prof. Education)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of last course taken: _____ Date taken: _____ At: _____

Area(s) in which you hold Texas State Certification: _____

Other certification: State: _____ Area(s) certified: _____

Work Experience in Education

Years employed at: ___Elementary School ___Jr. High School ___High School ___University

<u>School Where Employed</u>	<u>City/State</u>	<u>Dates of Employment</u>	<u>Subjects Taught</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please list sports you have coached and/or extracurricular activities you have moderated: _____

Other Employment

<u>Employer</u>	<u>City/State</u>	<u>Dates of Employment</u>	<u>Position</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Why are you planning to leave your present employment? _____

Professional

1. In what ways do you expect to enhance the religious, intellectual and personal formation of the students at Saint Joseph Academy?

2. In what ways do you expect to contribute professionally to your colleagues at Saint Joseph Academy? _____

3. Teaching and working with youngsters in grades 7 - 12 requires stamina, good physical and mental health, a positive attitude and the capacity to set firm and reasonable limits. To what extent do you possess these qualities?

3. Our classrooms occupy a large area over two levels. Do you have any chronic disorders or physical ailments, disabilities or impairments that would require special scheduling? _____ If yes, please explain: _____

4. Have you ever been convicted of a felony? _____ If yes, please give details: _____

5. What is your current salary? _____ What salary are you expecting? _____

References

<u>Name</u>	<u>Full Address</u>	<u>Telephone</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

These questions have been answered to the best of my ability. If employed I realize false information may be grounds for dismissal. I authorize inquiries as to my character, reputation, and competence and release those supplying information from all liability. I understand that employment may require the taking of finger prints or providing such other identification or certification as required by law.

Signature: _____

Date: _____